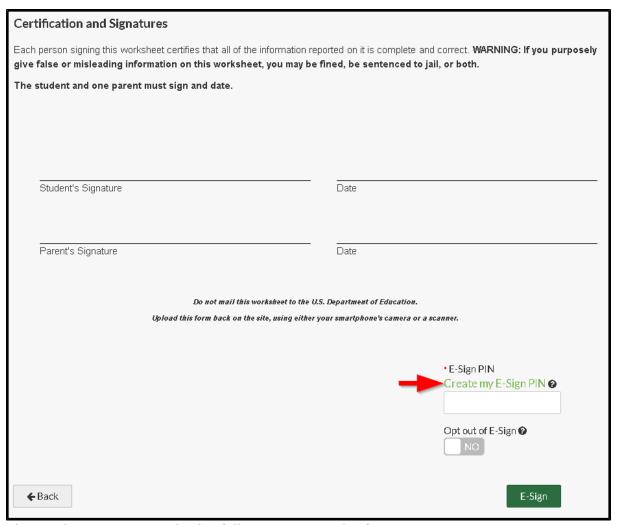
Creating E-Sign Pin

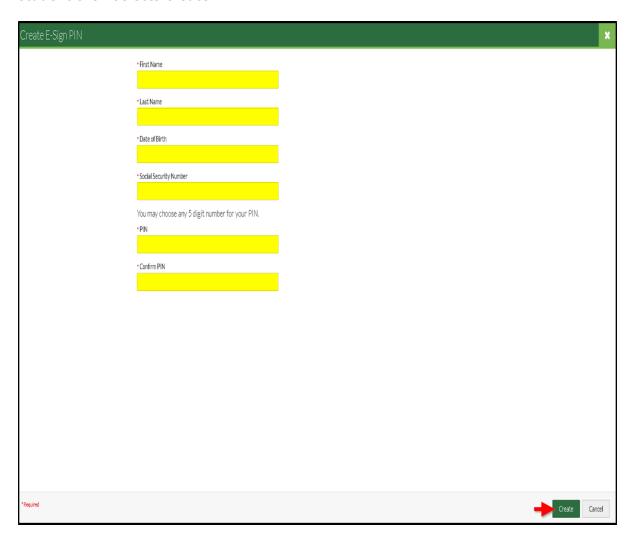
The Create my E-Sign PIN link is at the bottom of the review and sign screen on the student's web form that they are completing in StudentForms. **The first time that a student e-signs a web form, they must create an e-sign pin to sign electronically.** The student always has the option to opt out of e-sign, print, sign and upload the form.



The student must provide the following required information:

- First Name
- Last Name
- Date Of Birth
- Social Security Number
 Please note: Information must match information exactly as it appears on the student's FAFSA/ISIR, the same as when a student is registering their account.

The student creates a $5\ \text{digit}$ number for a pin and confirms the $5\ \text{digit}$ number. The student then selects create.



Once a pin has been created, the student is redirected to the review and sign screen. The student is able to enter their 5 digit pin to e-sign their document. The create e-sign pin link changes to a Forgot your E-Sign PIN? link once the pin has been created.

Certification and Signatures		
Each person signing this worksheet certifies that all of the information reported on it is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.		
The student and one parent must sign and date.		
Student's Signature	Date	
Parent's Signature	Date	
Do not mail this worksheet to the U.S.	Department of Education.	
Upload this form back on the site, using either your smartphone's camera or a scanner.		
	• E-Sign PIN Forgot your E-Sign PIN?	
	•	
	- I	
	Opt out of E-Sign 🚱	
← Back	E-Sign	

Reset E-Sign PIN

If a student has forgotten their e-sign pin, they can reset their pin by selecting the Forgot your E-Sign PIN link above the e-sign box on the review and sign screen of the web form.

Certification and Signatures			
Each person signing this worksheet certifies that all of the information reported on it is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.			
The student and one parent must sign and date.			
Student's Signature	Date		
Parent's Signature	Date		
Do not mail this worksheet to the U.S. Department of Education. Upload this form back on the site, using either your smartphone's camera or a scanner.			
, -			
	• E-Sign PIN		
	Forgot your E-Sign PIN?		
	Opt out of E-Sign ②		
← Back	E-Sign		

The student is required to enter their identifying information (first name, last name, date of birth, and SSN) as it appears on the FAFSA. The student then enters a new 5 digit number for their pin and confirms the 5 digit number. Once all of the required information has been entered, they select reset.

Forgot E-Sign PIN		×
	*First Name *Last Name	
	*Social Security Number *Social Security Number You may choose any 5 digit number for your PIN. *PIN	
	*Confirm PIN	
*Required	Reset Cano	el

Once they reset their pin, the student is redirected to the review and sign screen. The student would enter their e-sign pin into the box and select e-sign.

Certification and Signatures				
Each person signing this worksheet certifies that all of the information reported on it is complete and correct. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.				
The student and one parent must sign and date.				
Student's Signature	Date			
Parent's Signature	Date			
Do not mail this worksheet to the U.S. Department of Education. Upload this form back on the site, using either your smartphone's camera or a scanner.				
	• E-Sign PIN			
	Forgot your E-Sign PIN?			
	Opt out of E-Sign ② NO			
← Back	E-Sign			