

BEREA COLLEGE
Active Learning Experience (ALE)
Labor Project or Experience- Non-Credit

Students wishing to pursue ALE credit and course credit for a labor project must submit a proposal through the Office of Internships. Those wishing to pursue only ALE credit should submit the attached proposal form.

Active Learning Experiences (ALEs) are opportunities for students to explore interconnections among various venues for learning- courses, labor, service, research, internships, etc. All ALEs must include (a) learning through sustained continual engagement in, reflection on, and assessment of experiences; (b) the use of knowledge, imagination, and judgment to address questions in a novel context; and (c) the exploration of connections between theory and practice, and between learning in courses and from experiences outside the classroom.

~General Criteria for ALEs~
<p style="text-align: center;">Student Learning Outcomes for Active Learning Experiences</p> <p>Students successfully completing an Active Learning Experience will:</p> <ul style="list-style-type: none"> • Be able to demonstrate enhanced understanding of specific learning objectives appropriate to the experience; and • Be able to reflect rigorously on multiple facets of their rich experience, including cognitive, affective, and practical reasoning or decision-making aspects of the experience.
<p style="text-align: center;">Guidelines for Approving Active Learning Experiences</p> <p>An approved Active Learning Experience must:</p> <ul style="list-style-type: none"> • Be based on appropriate student knowledge or skill as preparation for the experience and its aims; • actively engage students in and throughout the experience, as well as be sustained and substantial; • involve regular, rich, and rigorous reflection throughout the experience, as evidenced in a daily journal, lab book, or structured dialogue under faculty guidance, for example; • result in a summary presentation, performance, exhibition, poster, and/or other synthesizing product completed by the students engaged in the experience; and • clearly address the aims and habits of mind listed in the Aims for General Education.
~Specific Criteria for ALE Labor Projects and Experiences~
<p>An ALE performed through a labor project or experience should:</p> <ul style="list-style-type: none"> • Originate through the labor department based upon a combination of the following: student interest, needs of the department, and willingness and ability of the department to reconfigure an existing labor position for the duration of the ALE; • Enrich the work experience for the student as well as the labor department; • Be sponsored by a faculty member in a project-related discipline, co-sponsored by the department labor supervisor (these cannot be the same person), and approved by the Labor Program Office; and • Allow for foundation work to be performed as part of the labor assignment; however, reflection and summary activity must be performed outside of regular labor hours and without compensation.
<p style="text-align: center;">Additional Considerations</p> <p>This experience is limited to Fall, Spring, and Summer Terms.</p> <p>Students must not be on any form of probation at the time of application and at the start of the experience.</p> <p>Upon completion of the experience, a grade of pass or fail will be assigned.</p> <p>While most labor-related ALEs will originate in a student's own labor department, it may be possible to use a different labor department as a platform for an Active Learning Experience. The student would still be responsible for his/her primary labor assignment, and would not be eligible for compensation through the department in which the ALE is performed. Students interested in this arrangement should contact the Labor Program Office for further guidance.</p>

Proposal for Active Learning Experience (ALE): Labor Project or Experience- Non-Credit

Student Name: _____ ID Number: _____

CPO: _____ Ext: _____ Alternate phone: _____

Classification: Fr So Jr Sr Major(s) / Minor: _____

Project Title: _____

ALE credit will be identified on your transcript as LAB 010: (Project Title) and assigned a grade of pass or fail.

Faculty Sponsor: _____

Labor Department & Supervisor Co-Sponsor: _____

When will the course/experience take place? _____

Referring to the General and Specific Criteria for the ALE Requirement / Labor Project, please address the following in a one-page proposal narrative:

1. Briefly describe your project activities.
2. Identify specific learning outcomes you expect to achieve.
3. Describe the academic preparation and job experience that will aid you in this project.
4. Explain your means of structured, critical reflection.
5. Describe your final project / product. How and with whom will it be shared?
6. Explain how this project will enrich your work and the work of your labor department.

The Faculty Sponsor and Labor-Supervisor Co-Sponsor will communicate during the term regarding your progress, and the Sponsor and Co-Sponsor will determine together if the ALE has been satisfactorily completed.

Approval Signatures

Faculty Sponsor: _____ Date: _____

Labor Supervisor Co-Sponsor: _____ Date: _____

Your approval signifies that you support the temporary reconfiguration of this student's labor position as outlined in the proposal. This reconfiguration must not compromise the necessary work of the labor department, as supplemental labor will not be available. Job responsibilities beyond the ALE-related project (either during or before and after) will be performed according to the student's regular position description.

Primary Labor Supervisor Approval _____ Date: _____

This signature is required only if the ALE is being performed outside of and in addition to the primary labor assignment. It signifies confidence that this experience will not disrupt the student's existing workload.

Submit the completed proposal to the Labor Program Office, CPO 2180, Room 10 Fairchild, no later than ten (10) days prior to the drop/add deadline to allow sufficient time for review. The proposal will be forwarded to the ALE Coordinator, who will notify you of the outcome.

Labor Program Office: _____ Date: _____

ALE Coordinator: _____ Date: _____