

Anatolia College Post-Graduate Fellowship Program 2019-2020



Anatolia College in Thessaloniki, Greece, offers unique Post-Graduate Fellowship opportunities for recent college graduates during the 2019-2020 academic year – especially those interested in applying their liberal arts, human and international relations skills in an educational setting.

Anatolia is a school imbued with the best ideals of Greek and American education. Founded in 1886 by American protestant missionaries, Anatolia today serves nearly 2,000 Greek and Balkan students in grades K-12. Students are taught English extensively at all levels and the International Baccalaureate program for 11th and 12th graders is taught entirely in English. Anatolia has a long-standing reputation as one of the best schools in Greece, one where tradition and innovation go hand in hand. The Anatolia campus is also the home of the American College of Thessaloniki, a four-year NEASC-accredited university-level division where Fellows can audit both undergraduate and graduate courses (one tuition-free each semester).

Anatolia has been hosting recent US college and university graduates since 1997 for an academic year long fellowship – living on campus and working with our students, faculty and staff. From teaching, mentoring, counseling, to doing institutional research, our Fellows have been involved with student life while they live their own unique experience in a country rich with history and opportunities to explore their own interests.

Anatolia offers a total of six Fellowship Positions for the 2019-2020 school year. We are seeking recent college graduates from a wide range of backgrounds to help enhance our students' lives while they take part in their own Greek experience.

All fellows are provided housing on our beautiful 50+ acre campus on a hillside above Thessaloniki. Fellowships include full room and board, plus up to 1000 Euros for one round trip air economy ticket to/from Thessaloniki, and a monthly stipend of €400 (approximately \$500 USD).

To apply, you must first attend a mandatory informational webinar (offered on multiple dates in December and early January). Afterwards, you will receive a link to the online application and further instructions to complete your application (including how to submit your CV/Resume, Statement of Interest, and two recommendation letters). To register for the informational webinar, please email Georgia Proestopoulos at gpro@anatolia.edu.gr.

Webinar Schedule

December 4, 2018 | Webinar One 4:30pm (Greek Time)/9:30am (EST)

December 11, 2018 | Webinar Two 4:30pm (Greek Time)/ 9:30am (EST)

December 18, 2018 | Webinar Three 4:30pm (Greek Time)/ 9:30am (EST)

January 8, 2019 | Webinar Five 4:30pm (Greek Time)/ 9:30am (EST)

January 15, 2019 | **FINAL** Webinar Six 4:30pm (Greek Time)/ 9:30am (EST)

February 1, 2019: Fellow Application Deadline

(includes Application, CV/Resume, Copy of Passport, and 2 Letters of Recommendation - sent directly to gpro@anatolia.edu.gr)

Completed application and **all** supplementary documents must be submitted by 12:00am (midnight EST) February 1, 2019. Qualified applicants will be notified via email to arrange a Skype interview. Skype interviews will be held from February 18, 2019 to February 26, 2019 (approximately).

Please share with your 2019 graduates the enclosed fellowship position descriptions based on the Anatolia College divisions:

Anatolia College Post-Graduate Fellowship Program

2019-2020

Anatolia Elementary School

Elementary English Fellowship Position

This Fellow's primary appointment is to assist the English teachers in the Anatolia College Elementary School. The fellow will assist with English lessons, taught within an interactive, communicative framework. Working alongside the supervising teacher(s), the fellow plans storytelling, games, read-aloud activities, and other creative projects that keep the children engaged, while fostering their English-speaking and English-literacy development.

Anatolia Middle-High School

US College Counseling Fellowship Position

The Fellow's primary appointment is to assist the college counselors in the US College Counseling Office. The responsibilities of the fellow will include working with students in the college application process (working with students to enhance their profiles for US colleges, to understand the US educational system and application process, and to express themselves in writing), as well as assisting in the organization of other special programs run through the office.

Student Services Fellowship Position

The Fellow's primary appointment is to assist the staff in the Student Services Office with various daily administrative tasks. Other responsibilities include assisting in the organization of extra-curricular activities (theater productions, athletic tournaments, Forensics, etc.) and helping club advisors. The fellow will also work closely with the advisors of English speaking clubs (newspapers, magazines, musicals, Forensics, MUN, etc.).

Resident Assistant/Admin Fellowship Position

The Fellow's primary appointment is as Resident Assistants in the Anatolia College Boarding Department. The fellow is responsible for the supervision of students and duty hours in the Boarding Department Office. The fellow is required to be on duty in the evenings and on weekends. The fellow will also advise one of the extra-curricular school clubs.

American College of Thessaloniki

International Programs & Student Services Fellowship Position (ACT)

The Fellow's primary appointment is to assist the staff in the International Programs Office (IPO) & Student Services Offices with various daily administrative tasks related to orientation, housing, Service Learning, and program logistics. Other responsibilities include managing the promotion of school events through social media, press releases and photography. Additionally, the fellow will assist in the organization and operation of on-campus activities (club fair, school spirit days, on campus holiday events, guest speakers, tournaments, etc.) and publish the weekly activities bulletin. Ability to communicate in Greek is preferred.

Cross-Divisional

Science Lab Assistant Fellowship Position (Anatolia High School and the American College of Thessaloniki)

The Fellow's primary responsibility will be to provide support to the IB Diploma (International Baccalaureate) Biology, Chemistry, Physics, and Environmental Studies teachers in preparing lab investigations, assisting IB students on student experimentation, preparing written protocols of commonly performed lab investigations in all courses, etc. The fellow will also provide technical support to American College of Thessaloniki professors in their respective laboratories. The fellow could be asked to assist in faculty research as needs arise. Duties will be assigned as needed. A bachelor's degree in Biochemistry or Chemistry is preferred but a bachelor's degree in Biology will also be considered.