

approved

STUDENT LABOR POSITION DESCRIPTION

Woodcraft

Most Recently Updated 03/05/99

Position Title: Small Game Assembly Room Helper
Must work 10 hrs/wk

I. Grade Level: 1

II. Description:

A. The following are the essential duties for an Assembly Room Helper in the Woodcraft Department:

1. Sand small items.
2. Finish small items.
3. Assemble games and crafts.
4. See that the workplace and environment are clean.
5. Perform other job-related duties as assigned.

B. The following are possible additional duties for this position:
None beyond those described as essential above.

III. Learning Opportunities:

- A. Sanding of small wood items.
- B. Finishing small wood items.
- C. Assembling parts of games and crafts.
- D. Assembly line procedures.

IV. Basic Qualifications:

- A. General: Promptness, dependability, willingness and ability to do quality work.
- B. Skill: No specific skills required.
- C. Physical: No dust allergies.
- D. Academic: None.

V. Desirable Qualifications:

- A. Ideal for freshman labor.

VI. Narrative Summary:

Student sanded and finished small wood items, and assembled parts of games and crafts produced in department.