

STUDENT LABOR POSITION DESCRIPTION

Student Life

Most Recently Updated 08/07/02

Position Title: Leadership
Must work 40/wk.

I. Grade Level: regular summer rate

II. Description:

A. The following are the essential duties for a in the Department:

1. Follows the leadership course outline and requirements in a team and individual settings
2. Weekly evaluation meetings with coordinator
3. Participation in designated Student Life and Labor Program projects such as: ROW weekends, teaching session with entire student life summer staff, staff training
- 4.
- 5.
6. Performs other job-related duties as assigned.

B. The following are *possible additional* duties for this position:

1. Informational presentations to various student groups
2. Teaching presentations to various faculty /staff groups
3. Organization of service projects to support team development
4. Participation in team projects with the collegium
5. Peer mentoring for incoming first year students
6. RA duties in Summer halls

III. Learning Opportunities:

- A.
- B.
- C.
- D.
- E.
- F.

IV. Basic Qualifications:

- A. General: A student who is preparing to begin or is already place in a campus leadership position. Resi hall staff receive priority
- B. Skill: Organization, critical thinking, presentation, language aptitude
- C. Physical: None
- D. Academic: Good standing, completion of Freshman year

V. Desirable Qualifications:

- A.** Team oriented
- B.** Good communication skills
- C.** Highly motivated
- D.** Highly interactive
- E.** Has demonstrated leadership potential

VI. Narrative Summary:

This position is based on a summer leadership course designed to prepare students for leadership roles and responsibilities with the aim of achieving excellence in the workplace. The course provides opportunities for students to be educated about various leadership theories, to develop their own leadership style, to be trained in activities that improve performance in their specific leadership role, to learn how to work effectively in a team structure while retaining a high standard of personal excellence. These positions will seek to integrate the development of the summer orientation program, the fall orientation program, residence hall staff training, summer residence hall staff positions, and leadership training to meet the needs of clubs and organizations and labor departments.