

STUDENT LABOR POSITION DESCRIPTION

Facilities Management

Most Recently Updated 03/15/99

Position Title: Assistant Landscape Gardener
Must work 10-12 hrs/wk.

1 Grade Level: 4

2a Description: The following are the essential duties for a in the Department:

- A. Planting and maintenance of turf, trees, shrubs and flowers.
- B. Responsible for specific areas of campus as determined by supervisor.
- C. Assist in preparations for special events (i.e. graduation, Labor Day, etc.).
- D. Supervise student labor in the absence of Landscape Gardener (Grade 5).
- E. Greenhouse, Nursery and specialized labor related to growing plant materials.
- F. Performs other job-related duties as assigned.

2b Description: The following are *possible additional* duties for this position:

- A. General cleanup of campus.
- B. Work with grounds crew and recycling as needed.
- C. General labor related to Facilities. Management. Dept.
- D. See that the workplace and environs are clean.

3 Learning Opportunities:

- A. Plant identification - flowers, trees, shrubs, weeds.
- B. Equipment operation.
- C. Pesticide use.
- D. Power tools, hand tools - use and maintenance.
- E. Proper pruning techniques.
- F. Nursery trips (pick up plants).
- G. Horticulture conferences/workshops.
- H. Supervisory training (on the job).
- I. Landscape design.

4 Basic Qualifications:

- A. General: Working knowledge of grounds maintenance
- B. Skill: Proven proficiency in educational and applied gardening knowledge, Driver's License, College's Defensive Driving, operation of grounds maintenance-type equipment.
- C. Physical: Good physical condition.
- D. Academic: Above average academic ability.

5 Desirable Qualifications:

- A. Junior or Senior classification.
- B. Good communication skills and ability to train others.
- C. Good working knowledge of plant materials.
- D. Completion of course work related to Horticulture, Botany, or Plant Science.

- E. Pesticide applicator certification.
- F. Mechanical ability.

6 Narrative Summary: This is a position in which the student has shown proficiency in regard to basic landscape maintenance skills. Student begins crew leader duties; instructing other students in proper tool selection and usage, plant identification, and the care and culture of plants. This position is also introduced to planning and organizing of job assignments as well as the planning and designing of campus buildings and grounds.