

approved

STUDENT LABOR POSITION DESCRIPTION

Broomcraft

Most Recently Updated 04/14/99

Position Title: Student Departmental Aide
Must work 10 hrs/wk.

I. Grade Level: 1

II. Description:

A. The following are the essential duties for a Departmental Aide in the Broomcraft Department:

1. Cutting stalks of broomcorn.
2. Scraping stalks of broomcorn.
3. Trimming brooms.
4. Taking broomcorn which has been dyed out of dye bath to dry.
5. Sorting broomcorn.
6. Performing other job-related duties as assigned.
7. See that the workplace and environs are clean.

B. The following are *possible additional* duties for this position:
None beyond those described as essential above.

III. Learning Opportunities:

- A.** Develop the attributes appropriate to Grade 1 positions: learning to meet schedules and standards of performance, efficient use of time, healthy attitudes toward work and supervision, working with others, sharing responsibility, recognition of the importance of work, basic skills and information.
- B.** Basics of overall broomcraft operation.
- C.** Cutting and scraping stalks of broomcorn.
- D.** Removing dyed broomcorn from dye bath to dry.
- E.** Sorting broomcorn.
- F.** Trimming brooms.

IV. Basic Qualifications:

- A.** General: none.
- B.** Skill: none.
- C.** Physical: Mobility of arms and legs.
- D.** Academic: none.

V. Desirable Qualifications:

- A.** Arriving on time at work, keeping to schedule, really working hours committed.

VI. Narrative Summary:

Student began learning broomcraft operations, specifically cutting and scraping stalks of broomcorn, sorting broomcorn, removing dyed broomcorn from dye bath,, sorting broomcorn and trimming brooms.