

## **STUDENT LABOR POSITION DESCRIPTION**

### **Berea Community School**

Most Recently Updated 02/06/02

Position Title: Special Education Teacher Assistant  
Must work 10 hrs/wk.

**I Grade Level: 3-4**

**II Description:**

A. The following are the essential duties for a Special Education Teacher Assistant in this Department:

1. Assist Lead Teacher in working with students on academic objectives.
2. Assist with students who have IEP objectives.
3. Assist in facilitating in an inclusive environment for individual students.
- 4.
- 5.
6. Performs other job-related duties as assigned.

B. The following are *possible additional* duties for this position:

1. Secretarial duties; copying, etc.
2. Other duties as assigned.
- 3.
- 4.
- 5.
6. See that the workplace and environs are clean.

**III Learning Opportunities:**

- A. Receive direct instruction from certified teacher.
- B. Observations of structure of special education classroom.
- C. Observations of children with moderate to severe disabilities in inclusive environment.
- D.
- E.
- F.

**IV. Basic Qualifications:**

- A. General: **Communication skills, love of children**
- B. Skill: **Willingness to work with children that need basic self-help support**
- C. Physical:
- D. Academic:

**V. Desirable Qualifications:**

- A. **Prompt and continual attendance**
- B. **Cheerful, positive attitude**
- C.

**VI. Narrative Summary:**