

## **STUDENT LABOR POSITION DESCRIPTION**

### **Agriculture & Natural Resources**

Most Recently Updated 04/06/99

Position Title: Student Computer Consultant

Must work 10-15 hrs/wk.

#### **I. Grade Level: 4-5**

#### **II. Description:**

**A.** The following are the essential duties for a Computer Consultant in the Agriculture and Natural Resources Department:

1. Help students and faculty in computer-related presentations.
2. Troubleshooting, problem solving and training in software and hardware.
3. Perform other job-related duties as assigned.
4. See that the workplace and environments are clean.

**B.** The following are *possible additional* duties for this position:

None beyond those described as essential above.

#### **III. Learning Opportunities:**

**A.** If Grade 4, develop the attributes appropriate to Grade 4 positions: an understanding of relations between individuals, institutions, and processes; comprehension of job-related values, realities, and goals; a commitment to service; and the ability to articulate and interpret observations, experiences, and understanding.

**B.** If Grade 5, develop the attributes appropriate to Grade 5 positions: an understanding of departmental management; taking responsibility for the effectiveness of others; an awareness of departmental and institutional relationships; teaching and instruction techniques; communication and interpersonal skills; and evaluation of workers and procedures.

**C.** Develop ability to create computer-generated presentations.

**D.** Improve teaching and training ability.

**E.** Improve troubleshooting ability by applying it.

**F.** Learn more about agriculture-related software and Internet sites.

#### **IV. Basic Qualifications:**

**A.** General: none.

**B.** Skill: Advanced computer skills, both IBM and Macintosh

**C.** Physical: none.

**D.** Academic: none.

#### **V. Desirable Qualifications:**

none

#### **VI. Narrative Summary:**

Student helped students and faculty in computer-related presentations and did troubleshooting, problem solving and training in software and hardware.

