



## HOLIDAY SCHEDULE JULY 2016 - JUNE 2017

**Berea College staff members employed in benefit-eligible positions are provided certain paid holidays throughout the year. (Temporary, emergency or seasonal employees are not eligible for paid holidays.)**

*Employees required to work on a holiday due to the business needs of the College will be allowed to substitute another day off within the same pay period.*

Monday, July 4th, 2016 Independence Day

Monday, September 5th, 2016 Labor Day

Thursday, November 24th, 2016 Thanksgiving Day

Friday, November 25th, 2016 Day after Thanksgiving

Friday, December 23rd, 2016 College Holiday

Monday, December 26th, 2016 Christmas Day

Tuesday, December 27th, 2016 College Holiday

Wednesday, December 28th, 2016 College Holiday

Thursday, December 29th, 2016 College Holiday

Friday, December 30th, 2016 College Holiday

Monday, January 2nd, 2017 New Year's Day

Friday, April 14th, 2017 Good Friday

Monday, May 29th, 2017 Memorial Day

### ADDITIONAL DAYS OF CELEBRATION

October 19th, 2016 ..Mountain Day - Classes cancelled

January 16th, 2017 ...Martin Luther King, Jr. Day - Classes cancelled

February 28th, 2017..Academic & Labor Exploration Day - Classes cancelled

On the three days listed above, classes are cancelled; however, *the College is not closed*. Employees are encouraged to participate in celebration day events and may do so during work time with supervisory approval. ***Those choosing not to participate are expected to work as usual or to return to work if their participation only takes them away for part of a day.***