



**BEREA
COLLEGE**
Office of Alumni
Relations

*Nominating Procedures for
Alumni Executive Council*

Berea College Office of Alumni Relations
CPO 2203
Berea College
Berea, Kentucky 40404
(859) 985-3104
E-mail: mae_suramek@berea.edu

Nomination Form

Any interested person may submit a nomination for council vacancies. Because evaluations are based solely on the written nomination, nominators will want to ensure that submitted materials adequately describe the nominee's qualifications for the award.

Completed nomination packets should include: (1) a Nomination Form; and (2) a one-page Nomination Letter describing the qualifications that make the nominee suitable to serve on the council.

- The nominations are reviewed by the Alumni Association Executive Council Nominating Committee.
- Nominations will be carried over for three years, if not selected the first year of nomination consideration.

Name of Nominee: _____

Date of graduation/attendance: _____

Address: _____

Home telephone: _____

Business telephone: _____ E-mail address: _____

Name of Nominator:

Address:

Home telephone:

Business telephone: _____ E-mail address: _____

Please send all nomination materials by to: Mae Suramek, Berea College Office of
Alumni Relations, CPO 2203, Berea, KY 40404

Volunteer Responsibilities:
Alumni Executive Council Member

1. Represent and promote the best interest of Berea College, its mission, and the Great Commitments
2. Support alumni fundraising efforts
3. Promote fellowship and social activity among alumni
4. Promote communication and provide information among alumni and develop opportunities for dialogue between the membership and other segments of the Berea College Community
5. Attend council meetings, typically scheduled twice a year during Summer Reunion and Homecoming. Absences from three (3) consecutive, regular Executive Council meetings shall terminate membership on the Executive Council upon ratification by majority vote of the Executive Council.
6. Serve on one or more committees as assigned. Standing committees include: Awards, Nominating, and Development.