

# Berea College Transcript Request

Transcripts are issued free of charge. If you are no longer a student at Berea College, your transcript will be released only if your student account balance is paid in full and your institutional loans are current. Please print legibly and return this form to the Student Service Center, First Floor Lincoln Hall, CPO Box 2168, Berea, KY 40404. You may also fax requests to (859) 985-3918. If you have questions, please call (859) 985-3094.

Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Full Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

Presently Enrolled?  Yes  No If no, dates of enrollment: \_\_\_\_\_

Student Address:

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# Personal Copies: \_\_\_\_\_ Each transcript in an officially sealed and stamped envelope? \_\_\_\_\_

**Or:**

Send to: # Copies: \_\_\_\_\_

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Send to: # Copies: \_\_\_\_\_

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Send to: # Copies: \_\_\_\_\_

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